

Our mission

Time Studio is created to have a positive impact on people. To do good, and not to do bad. Our mission is to create the **best possible time tracking application**. We believe time tracking has many benefits for optimizing productivity, but also that tracking time takes too much effort. That's where Time Studio comes in. To harness the power of machine learning and to apply it to make time tracking effortless. You will get a deep insight in how they spend their time, information that can be used for billing, project management, cost analysis, life logging, ...

Principles

At the same time, we want to avoid any unwanted effects for our users. We take these principles to heart:

- We provide a **free of charge** version of the software for individual use (including commercial), non-profit use, and educational use
- Your **privacy** needs to be respected at all time
- You have the **right to delete** your data completely, without leaving any trace
- Your data is yours, you should be able to get a complete copy of your data (**data liberation**)

This text states our values, in plain English and not in Legalese. Time Studio is a work-in-progress and we want to provide you with transparency over where Time Studio is going in the future.

The software is provided as-is. Even with the best intentions, mistakes are possible. We cannot give any guarantees for business operations, data integrity and security. But we will do our best.

For any questions, please contact us using the form on our website <https://timestudio.pro> (bottom of page).

Privacy

Your data is no one's business, except your own. Therefore, we will adhere to the following rules.

Has **access**:

- Yourself
- The AI algorithm

Has access **ONLY after your EXPLICIT consent**:

- Time Studio employees for reasons of support and improving the algorithm
- 3rd party integration apps (future possibility)
- Aggregated truly-anonymized research (future possibility)

Will **never have access**:

- Companies with a commercial interest in your data (e.g. companies in advertising, insurance, ...)
- Employers/clients
- Government agencies
- Any other entity

We use 'Login with Google' because this provides a robust security framework for authentication. Google does NOT receive any of your data.

Data security

As of today, your data is stored as follows:

- Time entries are stored in a SQL Server database hosted on Microsoft Azure
- Logs for auxiliary timelines are stored on our server based in Belgium
- Backups are taking on a separate server in a different location based in Belgium

All data is stored in the EU. All communications are SSL encrypted, between client software and server and between server and Azure.

We have the intention of eventually moving everything to Microsoft Azure.

The right to delete

As an extra tool to protect your privacy, we vow to delete all your data when asked to. When receiving such a request, we will send you an email to confirm. When confirmed, within a matter of days, all time-records/logs/backups of your data will be removed from all our systems.

We also intend to, eventually, allow partial data deletion (e.g. based on time, on keywords, ...). This poses some technical challenges, therefore it may take a while before this functionality is available.

Data liberation

We feel there should be a possibility to get a complete copy of all your data. This avoids lock-in and provides a possibility of your data to live on in case Time Studio has to stop its operations. We intend to develop this functionality in the future.

Logger data

The logger can be enabled/disabled at any time.

Our philosophy is to log any data that might be useful and let the algorithm choose what types of data to use. In many cases, we are surprised by how the algorithm can make use of seemingly useless logs.

What types of data does Time Studio log on Windows?

- Application info of the window that has focus (application name, version, icon, exe name)
- Title of the window that has focus
- URLs of websites in many modern browsers
- File paths of MS Office and Visual studio files
- Mouse movement, clicks, and wheel use
- Keyboard presses, and what type of key, but not letters and numbers (for protection of passwords, ...)
- CPU and memory usage
- Screen change (a single numeric value, from black to white makes 1, and no change is 0)
- Battery level and charge state
- Connected wifi SSID
- Audio output level
- General system info: computer name, OS version, CPU model, total memory

Free of charge for many use cases

Time Studio is free for individual or personal use and for educational and non-profit organizations. For use by a team (2 people or more) in a commercial environment, we will at some point start charging some money to fund our operations.

Conclusion

If we can make our fellow humans more productive, if we can free them of the tedious task of time tracking by automating it, if we can provide insight into how you spend your time and thereby improve your life, we have achieved our goal.

Sincerely,

The Time Studio team